**Permanent Address:**

9 Vernon Pkwy

Mount Vernon, N.Y. 10552

**Olivia O’Neill**

**Current Address:**

108 Comstock

Syracuse , N.Y. 13210

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# EDUCATION

**Syracuse University**, **School of Information Studies**, Syracuse, NY *May 2022 Bachelor’s Degree in Information Management and Technology*

**PROFESSIONAL EXPERIENCE**

**Hype & Vice,** Los Angeles, CA  *May 2020 – Present Campus leader*

* Led Syracuse H&V team, ensured smooth communication between the team and HQ
* Provided necessary resources and information to the team, served as a role model
* Collaborated on monthly promotions and projects, generated sales to the website

**Bronxville Field Club**, Bronxville, NY *May 2015– August 2020*

*Head Lifeguard*

* Supervised pools and lifeguard staff, assisted with CPR classes, and managed First Aid
* Trained incoming Lifeguards and facilitated a smooth transition into their new positions
* Curated weekly schedules

**Barnes Center Aquatics,** Syracuse, NY  *Jan 2020 – March 2020*

*Lifeguard*

* Maintained general safety of the pool and performed first aid
* Participated in monthly training sessions and assisted with aquatics workout classes

**Panache Salon,** Bronxville, NY  *Jan 2020 – March 2020*

*Receptionist*

* Answered the telephone, scheduled appointments, and provided hospitality to walk in customers
* Assisted in updating customer contact system

# LEADERSHIP & ACTIVITIES

**Delta Gamma Fraternity**, Syracuse, NY *March 2019 – Present*

*Member*

* Participate in philanthropies, raised money for organizations such as Service for Sight and Service for Sight: Joining forces
* Participated in Golden anchor program- assisting senor citizens at local healthcare facilities
* Cultivate mentorship relationships

**Club Lacrosse**, Syracuse, NY

Teammate *September 2018 – May 2019*

* Student run organization
* Assisted in running practice, participated in games

# Interests

Technology  Fashion/ Design Track & Field  Lacrosse 

# Skills

Proficient in Python  Proficient in Word